

Letter to Organizations Requesting Distribution and Nominations

May 8, 2002

On behalf of the Department of Treasury and the IRS, I am contacting you to ask your assistance in distributing information about a unique opportunity for citizen involvement and input into the Federal tax administration system. The Department of Treasury is expanding the IRS Citizen Advocacy Panel (CAP) nationwide. The CAP will provide listening opportunities for independent citizen input and feedback regarding IRS customer service and satisfaction. CAP will provide pre-decisional input plus grass roots identification of issues to the IRS.

We would like your assistance in soliciting prospective panel members. The panel needs individuals with an interest in good government, a personal commitment to volunteer approximately 100 to 300 hours a year, and a desire to help improve IRS customer service. To ensure a successful panel, it is also essential to have good representation of the major viewpoints across the nation. We request you please disseminate this information to your local chapters for further distribution as well as individuals you believe would make a strong contribution to this endeavor to encourage them to apply for panel membership.

Attached is a copy of a public announcement which gives more detailed information on panel member qualifications, a description of what the panel will do, expectations of the panel members, and application procedures. Candidates will be asked to complete an application and the top applicants will be interviewed. The deadline for returning applications is May 20, 2002. To request an application for panel membership, please do one of the following: contact the toll free line: 1-866-602-2223 (after May 1, 2002, please call 1-888-912-1227), fax a request to (954) 423-7975, or contact the website: www.improveirs.org.

The Department of Treasury and the IRS are committed to making the most user-friendly, customer-oriented tax administration system possible. With your help we can make that happen. Please feel free to call the CAP application line for additional information. Thank you for your assistance.